



Mary Matha Arts & Science College

Mananthavady, Wayanad, Kerala

Re-accredited by NAAC with B++ Grade, CGPA 2.85 (III Cycle)

Education for total liberation

CRITERIA 3.5

DEPARTMENT LEVEL DATA SUBMISSION FORMAT

3.5.1. Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years

3.5.1.1 Number of functional MoUs / linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years: _____

S. No	Item	Page No
1	MoUs with Vintage Info Solutions, Edappally, Kochi	
2	MoUs with Tax Bell, Femica Arcade, Kottaram Road, Nadakkavu, Kozhikode	



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REPORT FORMAT

Sl. No.	Name of the MoU / Collaboration / linkage	Name of the collaborating agency / institution / industry / corporate house with whom the MoU / collaboration / linkage is made, with contact details	Year of signing MoU / collaboration / linkage	Duration of MoU / collaboration / linkage	List the actual activities under each MOU and web -links year-wise
1	Academics	Vintage Info Solutions, Edappally, Kochi	2022-23	3 years	Seminar on SAP
2	Internship	Tax Bell, Femica Arcade, Kottaram Road, Nadakkavu, Kozhikode	2022-23	3 years	Provided Internship to selected final year B.Com students



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EVENT REPORT

Event Title : MoU Academic Collaboration between Departments of Commerce, Mary Matha Arts & Science College, Mananthavady & Vintage Info Solutions, Edappally, Kochi.

Organized by : IQAC & Department of Commerce

Event Coordinator : Dr. Rajitha Xavior, Asst Professor, Dept of Commerce

Date : 06/04/2023

Time : 11:00 am

Venue/Platform : Mary Matha Arts and Science College, Mananthavady

Poster:



Mary Matha Arts & Science College

**Academic Collaboration Activity
and MOU signing between**

**Department of commerce and
Vintage Info Solutions**

Between

**Mr Sajad A Jamal
Vintage Info Solutions,
Edappally, Kochi**

**Dr Rajitha Xavior
Assistant Professor
Department of Commerce**

On 06-04-2023

@ Mary Matha Arts and Science College



Mary Matha Arts & Science College

Mananthavady, Wayanad, Kerala

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Report:

Department of Commerce Mary Matha Arts & Science College Mananthavady & Vintage Info Solutions, Edappally, Kochi signed Memorandum of Understanding (MoU) on for academic collaboration. Mr Sajad A Jamal, Vintage Info Solutions, Edappally, Kochi visited our college for the same. Dr. Rajitha Xavior, Asst Professor, Dept of Commerce representing Mary Matha Arts and Science College and Mr Sajad A Jamal, Vintage Info Solutions signed the MOU and exchanged the agreement on 06/04/2023.



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DT 118861

MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding (MOU) is executed between **Mary Matha Arts and Science College, Mananthavady, Wayanad** and **Vintage Info Solutions, Edappally Kochi** for various awareness classes, training programmes and Courses

Date of MoU	06/04/2023
Period of MoU	Three Year

No. 101517 Date: 30.03.2023

Rupees: 100

Sold to Sri. **Principal Mary Matha College Mananthavady**

SMITHA K C

Acting Stamp Vendor

Mananthavady Town



Represented By:

**Department of Commerce, Mary
Matha Arts and Science College,
Mananthavady, Wayanad.
(FIRST PARTY)**

**Vintage Info Solutions, Edappally, Kochi
(SECOND PARTY)**

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into at Mananthavady on 06/04/2023 for a period of three year:

BETWEEN

Department of Commerce, Mary Matha Arts and Science College, Mananthavady, Wayanad, an affiliated college under Kannur University established in 1995 conducting Graduate and Post Graduate courses; having its premises at Kannur, Kerala, India, represented by “**Department of Commerce, Mary Matha Arts and Science College, Mananthavady, Wayanad**” or the **FIRST PARTY**

VINTAGE INFO SOLUTIONS established in **2014**, is a premier software training institute and later advanced into one of the most reputed brands for SAP and Accounting Learning Institute in Kerala, represented by – **Mrs. Jisha Raj**, here in after referred to as “Vintage Info Solutions or the **SECOND PARTY**”

Objective of MoU

The purpose of this Memorandum of Understanding is to set forth the terms and conditions under which the Parties to this understanding shall conduct themselves during the subsistence of the Memorandum.

This Memorandum of Understanding (“MOU”) is not intended to be, legally binding except as specifically set out below.

1. The Second party initially provides workshop to all the final year B Com with computer application students to have basic knowledge about SAP and its applications.
2. The Second Party shall support the First Party to familiarize the B Com with computer application students with SAP and the students enrolled for the courses can study the courses offered by the second party.
3. It is the responsibility of the First Party to get the necessary approvals for running the programat Mary Matha Arts and Science College, Mananthavady.

4. The Second party can use the name of the First Party for promoting this Partnership.
5. The admission criteria and the number of seats for the courses may be decided by the Second Party in consultation with First Party.
6. The First Party provides the resources for awareness programmes and also the course materialsto students who prefer to join the courses.

Workshop Contents

The workshop contents include:

- a. SAP Overview
- b. SAP Modules
- c. SAP Industry Relevance
- d. SAP Career Opportunities
- e. SAP ECC and S4 HANA
- f. SAP End User and Configuration Level

Terms and Conditions for Workshop

1. Second Party provides a participation certificate (digital) for every participant in the workshop.
2. The first party needs to provide a projector and sound system for the workshop
3. Certificate will be issued within 7 days.
4. First party can use the logo for marketing purpose
5. No separate fee for workshop

Courses Offered:

1. Professional Diploma in Global Accounting (PDGA)
2. Master in Financial Accounting (MFA)
3. Tally Prime with GST
4. GST Filing
5. Digital Marketing

1. Logistics Management
2. SAP FICO, MM, SD, PP, ABAP

Each party hereby confirms its agreement to the terms contained in this MOU
on 06/04/2023

On behalf of

**Department of Commerce,
Mary Matha Arts and Science College
Mananthavady, Wayanad**



Vintage Info Solutions

**Dr Rajitha Xavier
Assistant Professor**

Manager

in witness where of, the parties hereto have caused this Memorandum
of Understanding to be executed as of the first date set forth above.

On 6th APRIL, 2023.

Witness: Mr. REGI FRANCIS *Regi Francis*

Mary Matha Arts and Science College, Mananthavady, Wayanad	Vintage Info Solutions
Signature: <i>[Signature]</i>	Signature: <i>[Signature]</i>
Dr Rajitha Xavier	Sajad A Jamal
Assistant Professor	Managing Director



Mary Matha Arts & Science College

Mananthavady, Wayanad, Kerala

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EVENT REPORT

Event Title	:	SEMINAR ON SAP
Coordinator	:	Organized By Department of Commerce Mr. Regi Francis Assistant professor & HOD
Date	:	6-02-2023
Time	:	11.00AM to 1.00PM
Venue/Platform	:	Room No 308
Resource Person	:	Mr Sajad AJamal, Vintage Info Solutions, Edappally, Kochi

Poster:

**MARY MATHA ARTS
& SCIENCE COLLEGE
MANANTHAVADY**

DEPARTMENT OF COMMERCE

SEMINAR ON SAP
A Finishing School Program
BY VINTAGE INFO SOLUTIONS

@ SEMINAR HALL
ON 06/02/2023

REGI FRANCIS
Co-ordinator

Dr Shaju P P
IQAC coordinator



Mary Matha Arts & Science College

Mananthavady, Wayanad, Kerala

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Report:

A seminar on SAP for B Com graduates under Finishing school is conducted for the third year B Com Students on 6.2.2023. The students of B Com third Years and faculty members of Department of Commerce, Mary Matha Arts and Science College Attended the seminar. Mr. Sajad A Jamal from Vintage Info Solutions, Edappally, Kochi was the resource person. He delivers the details regarding SAP software, importance, scope and carrier, etc. Mr. Regi Francis was the coordinator of the Programme. Dr. Maria Martin Joseph, Principal, inaugurated the Programme and Mr. Regi Francis, HoD, Department of Commerce gave the Keynote address. Dr. Rajitha Xavior delivered the Welcome address and Dr. Ramya Krishnan delivered Vote of Thanks.

Photos:





Mary Matha Arts & Science College

Mananthavady, Wayanad, Kerala

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Schedule:

10.30 AM	:	Registration
11.00 AM	:	Inauguration
11.10 AM to 12.50PM	:	Technical session
01.00 PM	:	Valedictory Session



Mary Matha Arts & Science College

Mananthavady, Wayanad, Kerala

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List of participants/attendance:

6/23/23, 12:13 PM

IMG_20230623_121058.jpg

06-09-2023 Sem 1/2023 SAP				2023			
Reservoir - Pedro. Mr SOJAD B				Mural Room no 102			
Sr. No	Name	Class	Signature	Sr. No	Name	Class	Signature
1	Prasanna	B.Com	[Signature]	27	Franka Jay	B.Com	[Signature]
2	Prasanna	B.Com	[Signature]	28	Prasanna Jay	B.Com	[Signature]
3	Neha Mathu	B.Com	[Signature]	29	Nandana N	B.Com	[Signature]
4	Jada Jithu	B.Com	[Signature]	30	Anandana M	B.Com	[Signature]
5	Abhinav S	B.Com	[Signature]	31	Abhinav S	B.Com	[Signature]
6	Tishaan George	B.Com	[Signature]	32	Prasanna Jay	B.Com	[Signature]
7	Abhinav S	B.Com	[Signature]	33	[Signature]	B.Com	[Signature]
8	Prasanna Jay	B.Com	[Signature]	34	Sirisha Jay	B.Com	[Signature]
9	Abhinav S	B.Com	[Signature]	35	Melba Mathu	B.Com	[Signature]
10	[Signature]	B.Com	[Signature]	36	Shanthi Jay	B.Com	[Signature]
11	Rhea Thomas	B.Com	[Signature]	37	Prasanna Jay	B.Com	[Signature]
12	[Signature]	B.Com	[Signature]	38	Abhinav S	B.Com	[Signature]
13	Abhinav S	B.Com	[Signature]	39	Prasanna Jay	B.Com	[Signature]
14	Abhinav S	B.Com	[Signature]	40	Prasanna Jay	B.Com	[Signature]
15	Prasanna Jay	B.Com	[Signature]	41	[Signature]	B.Com	[Signature]
16	Prasanna Jay	B.Com	[Signature]	42	Prasanna Jay	B.Com	[Signature]
17	Prasanna Jay	B.Com	[Signature]	43	[Signature]	B.Com	[Signature]
18	Prasanna Jay	B.Com	[Signature]	44	Prasanna Jay	B.Com	[Signature]
19	Prasanna Jay	B.Com	[Signature]	45	Prasanna Jay	B.Com	[Signature]
20	Prasanna Jay	B.Com	[Signature]	46	Prasanna Jay	B.Com	[Signature]
21	Prasanna Jay	B.Com	[Signature]	47	Prasanna Jay	B.Com	[Signature]
22	Prasanna Jay	B.Com	[Signature]	48	Prasanna Jay	B.Com	[Signature]
23	Prasanna Jay	B.Com	[Signature]				
24	Prasanna Jay	B.Com	[Signature]				
25	Prasanna Jay	B.Com	[Signature]				
26	Prasanna Jay	B.Com	[Signature]				
27	Prasanna Jay	B.Com	[Signature]				
28	Prasanna Jay	B.Com	[Signature]				
29	Prasanna Jay	B.Com	[Signature]				
30	Prasanna Jay	B.Com	[Signature]				



Mary Matha Arts & Science College

Mananthavady, Wayanad, Kerala

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EVENT REPORT

Event Title:	MoU signing for Internship between Department of Commerce and Tax Bell, Femica Arcade, Kottaram Road, Nadakkavu, Kozhikode
Event Coordinator:	Dr. Ramya Krishnan M., Asst. Professor, Dept. of Commerce
Date:	31/03/2023
Time:	10:30 am
Venue :	Mary Matha Arts and Science College Mananthavady



Mary Matha Arts & Science College

MoU signing for Internship

Between

Department of Commerce

And

Tax Bell, Femica Arcade, Kottaram Road,
Nadakkavu, Kozhikode

Between

Mr Prince Paul
Tax Bell, Femica Arcade,
Kozhikode

Dr Ramya Krishnan M
Assistant Professor
Department of Commerce

On 31st March 2023

@ Mary Matha Arts and Science College

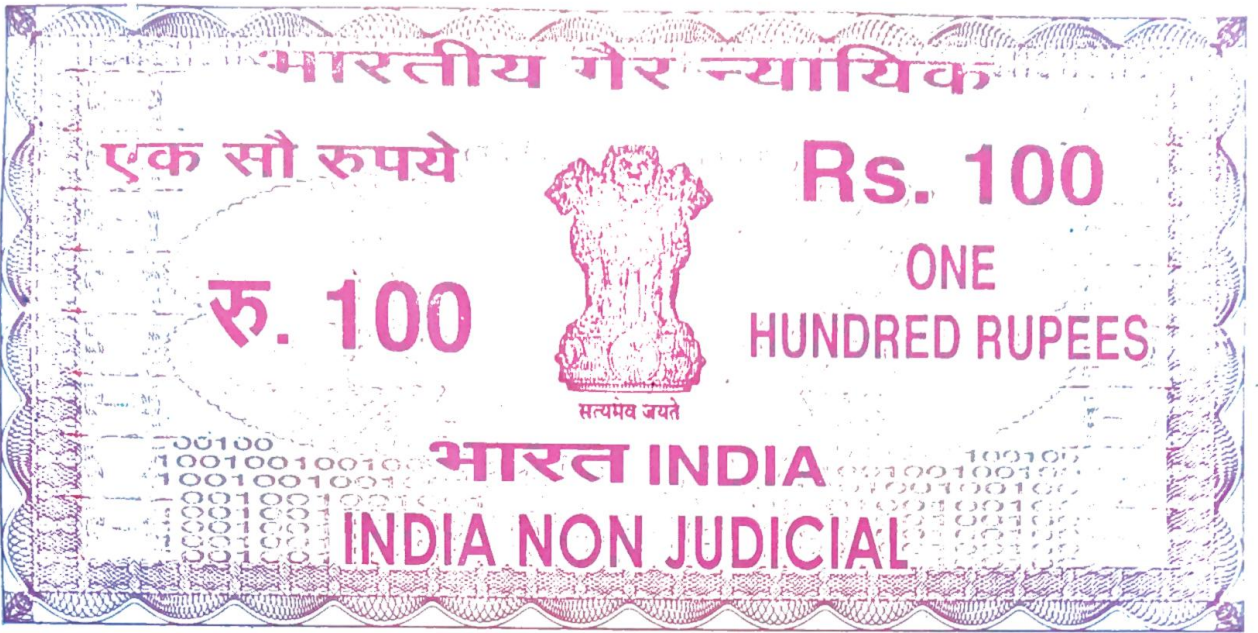


Mary Matha Arts & Science College

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Event Report: Department of Commerce Mary Matha Arts and Science college Mananthavady and Tax Bell, Femica Arcade, Kottaram Road, Nadakkavu, Kozhikode signed Memorandum of Understanding (MoU) on 31st March 2023 for giving internship to 6th semester B.Com students. Mr Prince Paul and two staff from Tax Bell visited our college for the same. Dr Ramya Krishnan representing Mary Matha Arts and Science college and Mr Prince Paul representing Tax Bell signed the MoU and exchanged the agreement in the presence of principal Dr Maria Martin Joseph.



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DT 118862



Mary Matha Arts &
Science College, Mananthavady,
Wayanad, Kerala



Femica Arcade Ground floor
Kottaram road, Nadakkavu,
Kozhikode, Kerala

MEMORANDUM OF UNDERSTANDING (MoU)

Between

Department of Commerce, Mary Matha Arts & Science College, Mananthavady, Wayanad,
Kerala, India

And

Tax Bell, Ground Floor, Femica Arcade, Kottaram Road, Nadakkavu,
Kozhikode, Kerala

No. 4568 Date: 30.03.2023

Rupees: 100

Sold to Sri. Principal Mary Matha College Mananthavady

SMITHA K C

Acting Stamp Vendor

Mananthavady Town



This Agreement is made on the 31st day of March 2023 between **Department of Commerce, Mary Matha Arts & Science College, Mananthavady, Wayanad, Kerala, India** represented by its Teacher In-Charge for Internship Dr. Ramya Krishnan M (here in after referred to as "MMASC") as **the first party** and **Tax Bell, Ground Floor, Femica Arcade, Kottaram Road, Nadakkavu, Kozhikode, Kerala, India** represented by its proprietor Mr. Prince Paul (here in after referred to as "Tax Bell") as **the second party**.

Objectives:

- a. MMASC and Tax Bell agree to collaborate in order to provide internship opportunities to the students pursuing B.Com Programme at MMASC.
- b. The objectives of this collaboration include: a) Enhancing students' understanding of tax consultancy practices. b) Providing hands-on experience to students in a professional work environment. c) Developing industry-specific skills and competencies among students. d) Establishing a strong industry-academia partnership.

2. Duration and Timing:

- a. This MOU shall be effective for a period of three (3) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another three (3) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.
- b. The internship program will be conducted during April and May or as mutually agreed upon. The duration of internship will be 2 months, subject to mutual agreement between MMASC and Tax Bell.
- c. It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a **forceful suspension** of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

3. Roles and Responsibilities:

- a. MMASC shall: a) Identify eligible students interested in pursuing internships at Tax Bell. b) Facilitate the application and selection process in coordination with Tax Bell. c) Provide necessary academic support to students during the internship program. d) Maintain regular communication with Tax Bell regarding the progress and performance of students.



Teacher In-Charge for



Proprietor, Tax Bell

- b. **Tax Bell** shall: a) Provide internship opportunities to selected students. b) Assign a mentor or supervisor to oversee the interns and guide them throughout the internship period. c) Offer exposure to various tax consultancy projects and assignments. d) Issue a certificate of internship completion to successful intern.

4. Confidentiality and Intellectual Property:

- a. Both parties agree to maintain the confidentiality of any proprietary or sensitive information shared during the internship program.
- b. Intellectual property developed by interns during the program shall be the property of **Tax Bell**, with due credit given to the intern for their contributions.

5. Amendments:

- a. The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.



Dr Ramya Krishnan M
Assistant Professor and
Teacher In-Charge for Internship,
Department of Commerce
Mary Matha Arts & Science College,
Mananthavady



Mr. Prince Paul
Proprietor, Tax Bell
Ground Floor, Femica Arcade,
Kottaram Road, Nadakkavu,
Kozhikode



Mr. Regi Francis, HOD
Department of Commerce
Mary Matha Arts & Science
College Mananthavady

Witnesses



Dr. Rajitha Xavior,
Assistant Professor
Department of Commerce
Mary Matha Arts &
Science College
Mananthavady



Teacher In-Charge for



Proprietor, Tax Bell



Mary Matha Arts & Science College

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EVENT REPORT

Event Title:	Internship at Tax Bell, Femica Arcade, Kottaram Road, Nadakkavu, Kozhikode
Event Coordinator:	Dr. Ramya Krishnan M., Assistant Professor, Department of Commerce
Date:	20 th April 2023 to 20 th June 2023
Venue:	Tax Bell, Kottaram Road, Nadakkavu, Kozhikode

Event Report:

Ten students namely Shahina P, Abel P S, Amal Antony, Athul Sebin Biju, Kiran Kurian, Anagha Vinod, Krishnapriya P, Nandhana Saji, Rinu Fathima P and Saniya Jose in their 6th semester of the B.Com program at Mary Matha Arts and Science College Mananthavady have successfully completed an internship program focused on Income Tax E-Filing and GST Practices at Tax Bell, Femica Arcade, Kottaram Road, Nadakkavu, Kozhikode . This internship, conducted from 20th April 2023 to 20th June 2023, aimed to provide practical exposure to income tax e-filing processes and GST compliance. The participating students actively engaged in activities such as electronic income tax filing, GST compliance, client interactions, and software proficiency. As a result of this internship, the students have significantly improved their understanding of tax laws, gained proficiency in tax software, developed problem-solving skills, and enhanced their ability to interact with clients effectively. This experience has bridged the gap between classroom knowledge and practical application, preparing them for successful careers in the field of taxation.

CERTIFICATE OF INTERNSHIP

This is to certify that Shahina P, a student at Mary Matha Arts and Science College Mananthavady, has successfully completed an internship at Tax Bell, Femica Arcade, Kottaram Road, Nadakkavu, Kozhikode. The internship was conducted from 20th April 2023 to 20th June 2023. During this period, Shahina P actively engaged in a range of tasks and projects related to Income tax E – Filing and GST Practices. Their dedication, diligence and contribution were evident in their day-to-day work, reflecting their commitment to learning and professional growth. We commend Shahina P for their valuable input and collaborative spirit, which significantly contributed to our team and projects. This certificate is awarded as a token of appreciation for their efforts and as a recognition of their successful completion of the internship program. We wish Shahina P continued success in their future pursuits.



For TAX BELL PROFESSIONAL ACCOUNTANTS



Proprietor

 Ground floor Femica Arcade Kottaram road, Nadakkavu ,Kozhikode-67.3006



+919074843521



Taxbell2017a@gmail.com